

### (i) COMPANY OVERVIEW

Harrison Legacy Solutions (HLS) is a certified Women-Owned Small Business (WOSB), Minority-Owned, and Supplier Gateway-registered company based in Indianapolis, IN. We provide back office and administrative support services along with procurement coordination to help government agencies and businesses stay organized, efficient, and on track.

HLS is a reliable and flexible partner for micro-purchases, simplified acquisitions, and subcontracting opportunities. We stand out by delivering well-structured support, strong communication, and scalable solutions, making it easier for clients and prime contractors to manage day-to-day needs and meet project goals with confidence.

# **ORE COMPETENCIES**

- Contract Administration & Documentation Support
- Administrative & Business Support Services
- Procurement & Vendor Coordination
- Back Office Operations & Record Management
- Partnership Support for Subcontracting & Small Business Goals
- Virtual Project & Task Support
- Micro-Purchase & Simplified Acquisition Support

## **MITTERENTIATORS**

- Scalable Back Office Support Flexible solutions that adapt to agency and prime contractor needs
- **Procurement Coordination Expertise –** Skilled in sourcing and managing vendor relationships.
- Certified WOSB & Minority-Owned Supplier diversity partner to help meet participation goals.
- Trusted Subcontracting Partner Reliable support with minimal ramp-up time.



541611 Administrative Management and General Management

561110, 541618, 541990, 561499 Admin & Business Support

423490, 921190, 541614 Procurement & Supply Chain





#### **Professional Management Enterprises**

PAST PERFORMANCE

Contract Management Support | Indiana

#### WellTrans

Compliance Service | Indiana

#### **Amazon FBA past performance**

E-Commerce Fulfillment & Logistics Coordination | Global

